

**Job Title:** Communications Organizer

**Location:** IA-03 (Hybrid)

**Salary:** \$5,500 monthly

**Benefits package:** Health, Vision & Dental Insurance, 401k, Unlimited PTO

**Time Commitment/Classification:** Temporary/Exempt

***Are you a natural problem solver who loves meeting new people and turning conversations into action?***

We're looking for a motivated, enthusiastic **Communications Organizer** to help amplify the voices of community members in Iowa Congressional District 3 and hold elected leaders accountable on key economic issues. This role is ideal for someone who thrives working independently, enjoys building relationships, and knows how to turn big ideas into well-executed events and powerful stories.

If you're energized by advocacy, comfortable reaching out to new people, and skilled at juggling multiple priorities, we want to hear from you.

### **Organization Overview**

Progress Iowa is a multi-issue progressive advocacy organization. Year-round, we promote progressive ideas and causes with creative earned media strategies, targeted email campaigns, and cutting-edge new media. Our organization serves as Iowa's progressive communications hub. We operate as a center for innovative research, data-driven messaging, training, and communication strategies for the progressive community and its elected allies in order to shift the narrative around good governance and reshape what is possible by advocating for progressive policies.

### **Background on Program**

This position will work on an issue advocacy and education-focused program centered around key economic policies in IA-03. The program seeks to educate constituents on federal economic policy and advocate that their representatives in Congress support policies that help working people, not billionaires and corporations.

### **Communications Organizer (Contract Position)**

#### **What You'll Do**

**This program will focus heavily on organizing impactful events that generate earned media and highlight key economic issues. You'll:**

- Recruit, manage, and maintain relationships with local partner organizations, community leaders, and constituents.
- Keep your ear to the ground, understanding what's happening in the district and identifying opportunities for engagement.
- Identify and elevate compelling storytellers directly impacted by our issues.
- Train and support a growing network of storytellers and advocates.

- Plan and execute events including rallies, press conferences, and town halls, from logistics (securing venues, materials, and speakers) to crowd-building and media engagement.
- Collaborate with partners to produce earned media, including videos, op-eds, letters to the editor, and social media content.
- Engage community members where they are, through creative, strategic, and innovative outreach tactics.
- Work independently while also collaborating closely with colleagues, partner groups, and stakeholders.
- Pivot quickly when new opportunities or urgent asks arise, adjusting priorities while maintaining strong follow-through.
- Perform other duties as assigned or requested.

### **Ideal Candidates**

- You're a problem solver who doesn't wait to be told what to do.
- You're comfortable working independently, managing deadlines, and prioritizing tasks effectively, whether in person or remotely.
- You enjoy meeting new people and confidently reaching out to build relationships.
- You can work alone when needed and seamlessly collaborate with a team when it counts.
- You have strong organizational skills and can manage multiple projects at once.
- You're energized by advocacy and committed to advancing progressive values.
- You're a clear communicator and comfortable with public speaking.
- You bring a positive, go-getter attitude and are always looking to grow your skills.

The position provides employment through August 2026, with the possibility of an extension.

To apply, email [info@progressiowa.org](mailto:info@progressiowa.org) with the subject line "IA-03 Communications Organizer" and include the following information:

- A letter describing your interest
- A resume detailing your qualifications and experience
- Three references, including two supervisors

Applications will be accepted and reviewed on a rolling basis. However, applications received on or before Friday, March 13, 2026, will receive first priority.